

# Single Stream Office Recycling Guide

ALL RECYCLABLE MATERIALS MAY BE COLLECTED TOGETHER IN THE SAME CONTAINER



CLEAN DRY PAPER – ALL TYPES



EMPTY PLASTIC CONTAINERS # 1-7



EMPTY ALUMINUM & TIN/STEEL CANS



NO STYROFOAM, FOOD WRAP, LIQUIDS, GLASS, FOOD WASTE OR TISSUE PRODUCTS

# Here are some new products you can rebuy!



## What is Single-Stream Recycling?

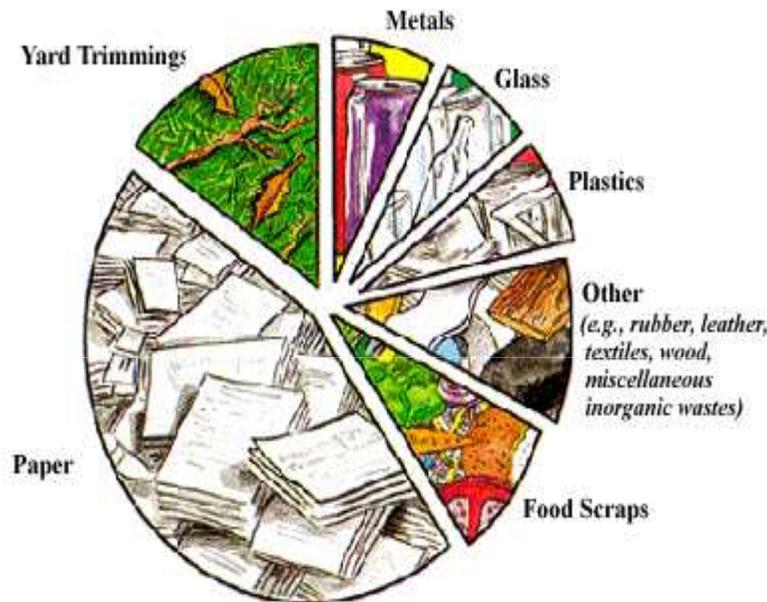
This means that all recyclable material is collected together. If your paper will tear and is free of food and drink...it's recyclable. No sorting necessary...no removing paper clips or staples. Just simply add your empty plastic, aluminum and steel containers. Now you're recycling!



***What could be easier?***



# What do we throw away?



Trash Type	Percentage
paper	40.4%
yard trimmings	17.6%
metals	8.5%
plastics	8.0%
food scraps	7.4%
glass	7.0%
other	11.6%

**Daily Waste Production**  
**Europeans 3.5 lbs Americans 4.6 lbs**  
**Americans throw away enough paper a year to build a wall 12 feet tall from NY to LA**