

CITY OF ROCKPORT

MINUTES

PARKS & LEISURE SERVICES ADVISORY BOARD

REGULAR MEETING

6:00 p.m., Monday, November 16, 2015

Bay Education Center

121 Seabreeze Drive, Rockport, Texas

On the 16th day of November, 2015, the City of Rockport Parks & Leisure Services Advisory Board met at 6:00 p.m. at the Bay Education Center, 121 Seabreeze Drive, Rockport, Texas, and notice of meeting, specifying time, place, date and subject, was posted in accordance with the Texas Government Code, § 551.041.

BOARD MEMBERS PRESENT:

Leo Villa
Ty Brisgill
Cassandra Perkins
Kathryn Morrow
Kate Catlow
Debra Corpora

OTHERS PRESENT:

J. D. Villa, City Council Liaison
Tom Staley, Director of Parks & Leisure Services
Jackie Hattenbach, Administrative & Recreation Program Assistant

1. Call meeting to order.

The meeting of the City of Rockport Parks & Leisure Services Advisory Board was brought to order by the Chair, Ty Brisgill, at 6:00 p.m., who noted the presence of a quorum of members. He welcomed new board members Debra Corpora and Kate Catlow.

2. Citizens to be heard.

At this time, comments will be taken from the audience on any subject matter that is not on the agenda. In accordance with the Open Meetings Act, the Board may not discuss or take action on any item that has not been posted on the agenda.

There were no citizens present wishing to speak.

3. Deliberate and act on September 28, 2015, regular meeting minutes.

Board member Morrow motioned to approve the September 28, 2015 regular meeting minutes, with a correction to the spelling of Kate Catlow in the list of attendees. Board member Villa seconded the motion. Motion unanimously approved.

4. Deliberate plans for the December 5, 2015, Rockport Tropical Christmas Program.

Jackie Hattenbach updated board members on the on-going preparations for the Tropical Christmas Program. She distributed copies of the schedule of events for the day, and Tom Staley distributed volunteer sign-up sheets for various programs and support needs.

5. Deliberate on communitywalk.com mapping website and its potential use in park planning.

Tom Staley briefed board members on the potential uses of the communitywalk.com as it relates to park planning. Board member Catlow offered to explore the capabilities of the site and brief the board on her findings at the next meeting.

6. Deliberate on the Texas Coastal Management Grant Program and the Texas Parks & Wildlife Departments Small Community and Outdoor Recreation Grant Programs for possible application submittal next year.

Tom Staley provided additional details on the Texas Coastal Management Grant Program and the Texas Parks & Wildlife Departments Small Community and Outdoor Recreation Grant Programs. He asked board members to review priorities contained in the 2010 Parks Open Space Master Plan and the Memorial Park Master Plan before the next meeting. Based on those priorities, the board will need to determine the grants to pursue.

7. Deliberate on city acquisition of 8.85 acres of property for use as a city park.

Tom Staley informed board members that the 8.85 acres should be in city possession in mid-January 2016.

8. Deliberate on completion of Texas Parks & Wildlife Department Recreational Trails Grant to restore to and enhance the Memorial Park Hike & Bike Trail.

Tom Staley informed board members that a formal bid solicitation process resulted in the receipt of four bids, which were publicly opened November 13, 2015. The bids are to accomplish minor trail repairs and apply a sealant to the asphalt surface of the Memorial Park Hike & Bike Trail. The lower than expected bid of \$27,500 will leave a surplus of funds in the grant budget. Tom said that he will check on the possibility of using the excess funds for other trail-related work.

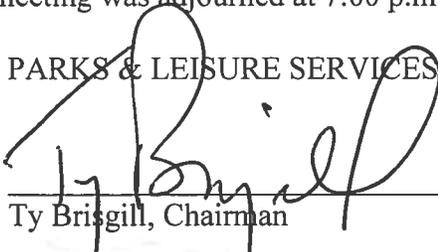
9. Deliberate on holding or canceling the December meeting.

Board members agreed to not hold a December 2015 meeting unless an urgent need arises.

8. Adjournment

Upon motion duly made and seconded, the regular meeting was adjourned at 7:00 p.m.

PARKS & LEISURE SERVICES ADVISORY BOARD


Ty Brigill, Chairman

Parks and Leisure Services

Meeting Attendance Chart

Name of Board Meeting: PARKS Advisory

Date: NOV 16 1 2015

Board Members Attending this date:

- 1) Kate Carlson
- 2) Matthew Meyer
- 3) in Brief
- 4) Debra Corpora
- 5) Leo Villa
- 6) Colleen W. Fether
- 7) _____
- 8) _____