

FY2021-2022 Proposed Budget Line-Item Revisions Between 8/10/21 Proposed Budget and 9/7/21 Budget Public Hearing

Attached are the line-item revisions as included in the FY2021-2022 Revised Proposed Budget, as directed by the City Council during various budget workshops between August 10, 2021, and August 31, 2021.

Listed by Fund and Account Number, multiple revisions were made at the direction of the City Council in order to meet the needs of the City. As the list of revisions was prepared, the finance staff reviewed and analyzed each line item for accuracy and transparency.

Notable line-item revisions within the General Fund include:

1. Reduction of \$320,396 in Maintenance and Operation Property Tax Revenue due to application of the No-New-Revenue Tax Rate.
2. Increase of \$65,000 due to increased rooftop projections for FY22
3. Adjustments to various line items due to additional analysis totaling an increase of \$82,313
4. Increase use of the Community Disaster Loan in the General Fund of \$665,485
5. Changes in Personnel within the General Fund
 - a. Transfer of the Accountant Position to the Utility Fund, decrease \$78,246
 - b. Reduction of months funded for HR Manager, decrease \$36,602
 - c. Remove duplicate Budget Inspector position, decrease \$100,967
 - d. Transfer one Field Service Technician from Parks to Streets & Drainage, \$0
 - e. Changes in taxes and deductions due to personnel change, decrease \$16,783
6. Increase in Drainage Maintenance, \$975,000
7. Reduction in RCA Grant Administration, decrease \$130,000
8. Removal of Shade Canopies at Memorial Park, decrease \$50,000
9. Removal of Mobile Surveillance Cameras, decrease \$45,000
10. Removal of Market Street Study funding, decrease \$26,000

Notable line-item revisions within the Utility Fund include:

1. Revisions in Water and Wastewater revenues due to application of new utility rates and analysis of projected rooftop data for FY22, decrease \$14,344
2. Changes in Personnel within the Utility Fund
 - a. Transfer of the Accountant Position from the General Fund, \$35,111
 - b. Delay in hire date for Field Service Technicians (2) and Receptionist, decrease \$36,645
3. Reduction in operating transfers due to changes in revenues and expenses, decrease \$13,808

Notable line-item revisions within the Utility Debt Service Fund include an adjustment to bond payments totaling \$149,890 off set by an increased transfer in revenue from both the Utility Fund and the Natural Gas Fund due to update in FY22 Bond Payments.

Line-item updates to the Natural Gas Fund resulted in a decrease in the use of Community Disaster Loan proceeds in the sum of \$12,806.

Revisions to the Hotel Occupancy Tax Fund includes an increase of \$25,000 to Shoreline Stabilization off set by a projected increase in tax receipts.

The Vehicle and Equipment Fund revenues increased by \$29,941 due to the analysis of annual replacement transfers from the General Fund, Utility Fund, and the Natural Gas Fund.

The Capital Improvement Project Fund had an error in the CIP Fund revenue total that did not include the line-item detail of \$4,000,000 for City Hall construction.

**FY2021-2022 Proposed Budget Line-Item Revisions
Between 8/10/21 Proposed and 9/7/21 Budget Public Hearing**

GL Code	Description	8/10/21 Proposed	9/7/21 Proposed	Variance	Description of Line Item Revision
General Fund					
General Fund Revenues		\$ 13,132,932	\$ 13,625,334	\$ 492,402	
40001	Property Taxes			(320,396)	Decrease in property tax revenue due to change in tax rate, 99% Collection Rate
40003-40004	Delinquent and Penalty & Interest			20,000	Increase in collection of delinquent taxes & penalties & interests
40005				22,700	Increase in Business Property Tax Revenue - due to legislative changes
40310-40316	Building Permits			65,000	Increase in Building Permits due to analysis of permits applied for
40426	Intergovernmental			(10,000)	Correction to Fulton - Law Enforcement (ties to interlocal agreement)
40501-40503	Court Fines			33,475	increase in Court Fines due to change in Warrant Officers
40701	Zoning & Platting			3,000	Increase in Zoning & Platting due to increase number requests submitted
40903-40914	Operating Transfers			(362)	Decrease in Operating Transfers - Verification of transfers between funds
43002	Insurance Claims			5,000	Increase in Proceeds from Insurance Claims due to anticipated claims
43004-43032	Misc Revenue			6,500	Increase in Misc Revenue - analysis of 5 yr trends
43014	Peace Officer Training			2,000	Increase in Peace Officer Training - State of TX
				\$ (173,083)	Total Decrease in General Fund Revenues
				\$ 665,485	Increase in use of Community Disaster Loan
General Fund Expenditures		\$ 13,132,932	\$ 13,625,334	\$ 492,402	
6061001-6061050	Personnel - Finance			(78,246)	Transferred 6mo funding of Accountant to Utility Fund 02-651, Includes benefits
6081001-6061005	Personnel - City Manager's Office			(36,602)	Reduced Funding for HR Manager to 6 mo.
6221001-6221050	Personnel - Building Inspections			(100,967)	Remove duplicate funding of Building Inspector (budgeted in 01-621)
6311001-6311050	Personnel - Streets & Drainage			99,507	Addition of 1 Field Service Technicians (Trans from Parks 01-661)
6611001-6611050	Personnel - Parks & Leisure Svcs			(107,768)	Reduction of 1 Field Service Technicians (Trans to Streets & Drainage 01-631)
1001-1050	Personnel - Various			(8,522)	Changes in FICA and TMRS due to changes in personnel
2036	Communication Services			(29,000)	Reduction in monthly fiber charges
6092045	Contract Services			(26,000)	Removal of Market Street Study
2099	RCA Grant Administration			(130,000)	Remove duplicate funding of FCA Grant Administration (budgeted in HOT Fund)
6313015	Drainage Maintenance			975,000	Increase for materials, contract services, etc.
6138030	Mobile Surveillance Cameras			(45,000)	Removed mobile surveillance cameras
6618047	Park Improvements			(50,000)	Removed shade canopies at Memorial Park
6128033	Body Camera - Grant Match PD			30,000	Grant Match for PD Body Cameras

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Utility Fund					
Utility Fund Revenues		\$ 12,250,600	\$ 12,236,256	\$ (14,344)	
40601	Interest Revenues			(50)	Change in interest rates
40701	Water Revenue			(5,994)	Reduction due to rounding when rates applied
40703	Water Connection Fees			14,800	Increase due to projected addition of rooftops
40704	Wastewater Connection Fees			5,000	Increase due to projected addition of rooftops
40706	Wastewater Line Revenue			(5,000)	Decrease due to analysis of historical line additions
40707-40708	Service Fees & Late Fees			(12,600)	Change in collection notifications has reduced number of late payments
40711	Septic Tank Disposal Fees			(10,000)	Reduction due to analysis of historical data
43032	Employee Equipment Buy Back			(500)	Change in number of participants
Utility Fund Expenditures		\$ 12,250,598	\$ 12,236,256	\$ (14,342)	
6411001-6411050	Personnel Services - Water			(28,108)	Reduction of 1 Field Service Tech to 6mo and Receptionist to 11mo
6461001-6461050	Personnel Services - Wastewater			(8,537)	Reduction of 1 Field Service Tech to 6mo
6511001-6511050	Personnel Services - Utility Customer Svc			36,111	Addition of Accountant 6mo (Trans from Finance 01-606)
8501-8550	Operating Transfers			(13,808)	Adjustment due to revisions in changes in revenues & expenses
Utility Debt Service Fund					
Utility Debt Service Fund Revenues		\$ 2,288,123	\$ 2,433,993	\$ 145,870	
40902	Transfer in From Utility Fund			\$ 129,337	Increased - correction of payment requirements to FY22
40904	Transfer in from Natural Gas Fund			16,533	Increased - correction of payment requirements to FY22
Utility Debt Fund Expenditures		\$ 2,288,123	\$ 2,438,013	\$ 149,890	
6996010	Bond Principal Pymts			\$ 82,207	Increased - correction of payment requirements to FY22
6996012	Bond Interest Pymts			67,683	Increased - correction of payment requirements to FY22

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GL Code	Description	8/10/21 Proposed	9/7/21 Proposed	Variance	Description of Line Item Revision
Natural Gas Fund					
Natural Gas Fund Revenues		\$ 2,656,214	\$ 2,658,008	\$ 1,794	
40710	Natural Gas Connection Fees			14,600	Increase Due to projected increase in rooftop growth
				\$ 14,600	Total Increase in Natural Gas Fund Revenues
				\$ (12,806)	Decrease in use of Community Disaster Loan
Natural Gas Fund Expenditures		\$ 2,656,214	\$ 2,658,008	\$ 1,794	
6481001-6481050	Personnel Services - Natural Gas			18,224	Addition of 1 Field Service Worker 10mo
6488019	Utility Mapping/GIS			(17,000)	Project complete FY2020-2021
				\$ 1,224	Total Change in Natural Gas Fund Expenditures
Hotel Occupancy Tax Fund					
Hotel Occupancy Tax Fund Revenues		\$ 1,095,000	\$ 1,120,000	\$ 25,000	
40710	HOT Tax Revenue			25,000	Increased due to revised annual projection
Hotel Occupancy Fund Expenditures		\$ 1,095,000	\$ 1,120,000	\$ 25,000	
6012095	Shoreline Stabilization			25,000	Increase for stabilization of shoreline

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GL Code	Description	8/10/21 Proposed	9/7/21 Proposed	Variance	Description of Line Item Revision
Vehicle & Equipment Replacement Fund					
V&E Replacement Fund Revenues		\$ 1,816,878	\$ 1,846,819	\$ 29,941	
40901	Transfer in General Fund			11,417	Increased - correction of payment requirements to FY22
40902	Transfer in Utility Fund			15,724	Increased - correction of payment requirements to FY22
40908	Transfer in Gas Fund			2,800	Increased - correction of payment requirements to FY22
V&E Replacement Fund Expenditures		\$ 1,154,143	\$ 1,154,143	\$ -	
No revisions to V&E Replacement Expenditures					
Capital Improvement Projects Fund					
CIP Fund Revenues		\$ 200,000	\$ 4,200,000	\$ 4,000,000	
	Use of Reserves			4,000,000	Correct due to error in calculations
CIP Expenditures		\$ 4,200,000	\$ 4,200,000	\$ -	
No revisions to CIP Expenditures					